



The Oxted Players Safeguarding Code of Conduct

THE OXTED PLAYERS (TOPs) are committed to providing the best theatre experience possible in productions for all our members. This includes providing a safe, secure environment for all. Everyone will be treated, and must treat others, with respect, dignity and fairness. We operate under a zero-tolerance policy for bullying and harassment. Our Child Protection policy is available on the TOPs website and relates to all those of licensable age (Year 11 and under in the school year of a production) – referred to as “young players” in these guidelines. The Child Protection Policy also includes those under 18 to whom we also have a duty of care.

These guidelines should be read as applying throughout the life of a production, i.e. from initial casting to final ‘get out’ and applying to all those involved in a production whether on stage or as part of the backstage team.

Contact between adults and young players through social media

We take the view that unrestricted contact between adult and young players of a production through social media is completely inappropriate. There should be no direct contact between adults and young players via mobile device or social media. Any TOPs communication will be sent directly to parents or guardians via email or closed WhatsApp/Facebook groups. Adult members of the group should not accept social media contact requests from young players.

Contact between adults and young players at the theatre

Children will not be allowed to enter the adult dressing rooms unless accompanied by a Chaperone.

Use of phones and cameras in rehearsals or performances

For young players, all phones/electronic devices should be handed in to chaperones when being signed in for dress rehearsals and performances, unless for medical reasons. These will be kept in a secure place and returned when signing out. Adults and over 16 members will not be required to hand in their phones/electrical devices, but we ask you to be sensitive to the restriction placed on the young players and therefore to minimise the use of your devices.

We recognise backstage photographs are part of the fun of being involved in a performance. The head chaperone will arrange for a time during the production for such photographs to be taken. In any case, they may be taken only in communal areas, and no photographs are permitted in changing rooms. For members over the age of 16, if you join in group shots this

will be taken as your permission for these photographs to be put onto social media after the production run with permissions granted.

Chaperones will be aware of any cast member who may not have, or have given, permission for their image to be shared and will ensure that this person does not take part in these group photographs.

Compliance with these guidelines

The committee reserves the right to request the removal of any individual deemed to be behaving inappropriately and in conflict with the society's safeguarding objectives.

Chairman's signature:

C Bassett

Date:

01/11/25